



COLLEGE OF MINES AND EARTH SCIENCES | THE UNIVERSITY OF UTAH

DEPARTMENT OF ATMOSPHERIC SCIENCES

Capstone Experience: Internship

Background

The American Meteorological Society recommends all students complete a capstone experience that helps to synthesize their undergraduate education in terms of: a capstone course, a career-focused internship, or an undergraduate research project. The Department of Atmospheric Sciences requires our students to complete either a career-focused internship or an undergraduate research project.

Implementation

Part 1. Timeline

Students should arrange for an internship and submit “Internship Experience Form” to the Atmospheric Sciences Academic Advisor at least one month prior to the start of the semester in which they will complete the internship.

Part 2. Capstone Credit Registration

Students must register for the Department Chair’s section of ATMOS 5900: Capstone Experience to receive credit for bachelor’s degree requirement.

Students will typically enroll in ATMOS 5900 for a minimum of 2 credit hours during one semester of the last academic year. That reflects a typical workload expected of 10 hours per week throughout the internship semester. The student may elect to commit to a higher level of effort in consultation with an advisor.

Part 3. Final Report

Complete and submit “Final Report of Internship Experience” to the Academic Advisor by the last day of Finals Week for the internship semester.



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ATMOS 5900: Internship Experience Form

(Updated November 2015)

Return the signed form and other required information to the Atmospheric Sciences Academic Advisor at least one month prior to internship semester.

Initial Contract. To be completed prior to the beginning of the internship semester.

Internship Company:

Internship Supervisor Name and Contact Information:

Weekly schedule for the internship: *(A 2 credit/semester course normally entails 10 hours per week of effort.)*

Internship Duties/Description:

I agree to undertake this internship, invest the agreed-upon effort, and submit the required material (*internship forms and write up, etc.*).

Student's name: _____ ID Number: _____

Student Signature _____ Date _____

I approve of the above student's internship to fulfill the Capstone Requirement for the Atmospheric Sciences bachelor's degree.

Department Chair Signature _____ Date _____



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ATMOS 5900: Final Report of Internship Experience

(Updated November 2015)

Return this form and attachments to the Atmospheric Sciences Academic Advisor no later than the last day of Finals Week.

Final Report:

Internship Supervisor Name & Contact Info:

I would or would not recommend this internship to other students because:

Attachments:

Please attach a 2-3 page write up explaining your internship: what you liked, what you learned, etc.

Also include at least 2 photos of you participating in your internship (working with instruments, editing video, doing forecasts, etc.). These photos should be emailed to the Atmospheric Sciences Academic Advisor along with your internship write up.